

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS
YEAR 2024 REORGANIZATION MEETING
TUESDAY, JANUARY 2, 2024
6:00 P.M.

SWEARING IN OF NEWLY ELECTED OFFICIAL BY TOWNSHIP SECRETARY

Pam Hoffman, Township Supervisor

ELECTION OF TEMPORARY CHAIRMAN

Meeting Called to Order by Temporary Chairman

Pledge to Flag/Invocation

Roll Call

NOMINATE AND ELECT

Nominations and Election of Chairman of the Board

Nominations and Election of Vice-Chairman of the Board

At this time, the newly elected Chairman will take over the meeting.

1. 2024 ORGANIZATION APPOINTMENTS

- A. Motion to appoint Michael Bowersox as Township Manager and Zoning Officer
- B. Motion to appoint Shanna Smale as Township Secretary
- C. Motion to appoint Jennifer Thornton as Township Treasurer
- D. Motion to appoint Edwin Schneider as Township Chief of Police
- E. Motion to appoint Derrick Baker as Township Lieutenant
- F. Motion to appoint Will Fuhrman as Township Roadmaster
- G. Motion to appoint Heather Bair as Township Building Code Enforcement Officer and Alternate Zoning Officer
- H. Motion to appoint Steve Harmon as Township Code Enforcement Officer and Alternate Zoning Officer
- I. Motion to appoint _____ to the Vacancy Board Chairman
- J. Motion to appoint Supervisor Harold Hartlaub as Chief Administrative Officer of Pension Plans

2. APPOINT AND ACCEPTANCE OF INDIVIDUAL FEE SCHEDULES FOR 2024

- A. Motion to appoint Stock and Leader as Solicitor
- B. Motion to appoint C.S. Davidson as Engineer
- C. Motion to appoint Herbein C.P.A. & Consultants as Auditors
- D. Motion to appoint Joseph Kalasnik, PC as Zoning Hearing Board Solicitor
- E. Motion to appoint Group Hanover as Sewage Enforcement Officer

- F. Motion to appoint Hanover Land Services as Alternate Sewage Enforcement Officer
- G. Motion to appoint Middle Department Inspection Agency as Building Inspectors

3. **2024 ADMINISTRATIVE MOTION ITEMS**

- A. Motion authorizing the following depository institution to handle all Township accounts:
 - People's Bank
- B. Motion to Establish the dates and time for Board of Supervisors Meetings
 - Meeting the Second Wednesday of the month at 7:00 P.M.
Caucus at 6:00 P.M.
- C. Motion to Establish the mileage reimbursement rate at the prevailing 2024 IRS rate of 67 cents
- D. Motion to Establish the Manager's, and Secretary's bonds at \$500,000.00 each
- E. Motion to Establish the Treasurer's, bond at \$3 million dollars
- F. Motion to approve PSATS Membership for 2024 for \$2,118.00
- G. Motion to adopt Resolution # 2024 – 01 - the Fee Schedule for Services and Permits
- H. Motion to adopt Resolution # 2024 – 02 - to allow the Transfer of Unencumbered Monies
- I. Motion to adopt Resolution # 2024 – 03 - Establishing Salaries for 2024

THIS ENDS THE RE-ORGANIZATIONAL MEETING
